



Andy Beshear
GOVERNOR

PERSONNEL CABINET

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Mary Elizabeth Bailey
SECRETARY

MEMORANDUM

PERSONNEL MEMO 26-14

To: Constitutional Officers
Cabinet Secretaries
Agency Heads
Human Resource (HR) Administrators

From: Mary Elizabeth Bailey, Secretary

Date: September 23, 2026

Re: Open Enrollment/Benefit Fairs

The Personnel Cabinet will be conducting Open Enrollment from October 5 – 26, 2026. This year's Open Enrollment will be an active enrollment, meaning that every benefit eligible employee must log in to KHRIS ESS and make a selection, even if the employee is waiving coverage. It is very important that employees do not wait until the last week of Open Enrollment to enroll; therefore, all employees should be given time during their workday to complete enrollment or to contact Personnel Cabinet's Department of Employee Insurance member services with any questions.

Additionally, the Personnel Cabinet has scheduled 14 benefit fairs across the Commonwealth from September 28 – October 15, 2026. Employees attending the benefit fairs will be able to meet with representatives from the Kentucky Employees' Health Plan (KEHP), the Kentucky Public Employees Deferred Compensation Authority, KYsaves 529, and various KEHP vendors (Anthem, CVS, HealthEquity, Castlight, Hinge Health, MetLife, SmartShopper, and more.) Additionally, the LivingWell Health Clinic, Premise Health, will be providing flu shots at the Frankfort Fair. Information will be available about the health insurance plans, life insurance options, optional Anthem dental and vision insurance plans, Health Reimbursement Arrangements (HRAs), and Flexible Spending Accounts (FSAs) for the 2027 plan year. Enrollment kiosks will be available at all locations.

Representatives from the Kentucky Public Pensions Authority (KPPA) and the Teachers' Retirement System (TRS) will also be available to answer retirement questions regarding health insurance.

The fairs are for the benefit of state employees, as well as employees of local boards of education, health departments, KCTCS, other public employees, and eligible retirees under age 65 in KPPA, TRS, and the judicial and legislative retirement systems.

Upon request, employees should be granted up to two (2) hours to attend a benefit fair, with supervisor approval.

COUNTY	DATE	TIME	LOCATION
Boyd	Monday 09/28/2026	4:00 p.m. – 6:30 p.m. ET	Boyd County High School 14375 Lions Lane Ashland, KY 41102
Pike	Tuesday 09/29/2026	2:00 p.m. – 6:00 p.m. ET	Pike County Central High School - Cafeteria 100 Winners Circle Drive Pikeville, KY 41501
Franklin	Wednesday 09/30/2026	9:00 a.m. – 6:00 p.m. ET	State Office Building Auditorium 501 High Street Frankfort, KY 40601
Hardin	Thursday 10/01/2026	3:30 p.m. – 7:30 p.m. ET	Bluegrass Middle School 170 W. A. Jenkins Road Elizabethtown, KY 42701
McCracken	Monday 10/05/2026	2:00 p.m. – 6:00 p.m. CT	Paducah Innovation Hub 500 South 25 th Street Paducah, KY 42003
Hopkins	Tuesday 10/06/2026	2:00 p.m. – 6:00 p.m. CT	Hopkins Career & Technical Center 1775 Patriot Drive Madisonville, KY 42431
Daviess	Wednesday 10/07/2026	2:00 p.m. – 6:00 p.m. CT	Daviess County Public Schools Central Office, Rooms 323, 331, 335 4801 Frederica Street Owensboro, KY 42301
Jefferson	Wednesday 10/07/2026	2:00 p.m. – 7:00 p.m. ET	Kentucky Exposition Center, East Hall A 937 Phillips Lane Louisville, KY 40209
Pulaski	Thursday 10/08/2026	2:00 p.m. – 6:00 p.m. ET	Somerset Community College Meece Hall Auditorium, Room 120 808 Monticello Street Somerset, KY 42501
Boone	Monday 10/12/2026	2:00 p.m. – 6:00 p.m. ET	Gateway Community & Technical College Convening Center, Room B123 500 Technology Way Florence, KY 41042
Fayette	Tuesday 10/13/2026 Wednesday 10/14/2026	3:30 p.m. – 7:30 p.m. ET	Steam Academy 1555 Georgetown Road Lexington, KY 40511
Warren	Thursday 10/15/2026	2:00 p.m. – 6:00 p.m. CT	Warren County Public Schools - Central Office 303 Lovers Lane Bowling Green, KY 42103
Russell	Thursday 10/15/2026	2:00 p.m. – 6:00 p.m. CT	Russell County Complex - Auditorium Natatorium 2167 South Hwy 127 Russell Springs, KY 42642