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GOVERNOR

PERSONNEL CABINET

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Gerina D. Whethers
SECRETARY

MEMORANDUM

PERSONNEL MEMO 22-17

To: Constitutional Officers
Cabinet Secretaries
Agency Heads
HR Administrators

From: Gerina D. Whethers, Secretary

Date: December 12, 2022

Re: **2023 Governor’s Minority Management Trainee Program**

Established in 1995, the Governor’s Minority Management Trainee Program (“GMMTP”) provides guidance and leadership development opportunities for minority employees in state government. GMMTP provides participants with a professional support system of individuals throughout the public and private sectors. Recent enhancements to the program include transforming to a virtual format and reducing the program from a two-year commitment to one.

The Personnel Cabinet will soon begin accepting applications to fill 25 available seats for the upcoming 2023 session. Applications will be submitted electronically and may be initiated by employees interested in participating in the program or by supervisors wishing to nominate an employee for the program. Upon submission, the application will route to the agency HR Executive to facilitate an internal review with agency leadership. Approved applications will then route to the Personnel Cabinet (Office of Diversity, Equality and Training – ODET) for final processing. Below is a tentative timeline.

2023 Governor’s Minority Management Trainee Program Timeline	
Date	Action
December 12, 2022	2023 Program Launch (PM 22-17); Applications Accepted: https://apps.personnel.ky.gov/odet_apps/
December 23, 2022	Application Portal Closes
January 6, 2023	Supervisor/Manager review/submission to HRE deadline
January 16, 2023	HRE/Cabinet Secretary final review/submission to ODET deadline
January 20, 2023	Selected participants audited and reviewed ODET
January 23, 2023	Class of 2023 announced online; Syllabus and course material distributed to GMMTP Class of 2023 participants
February 13, 2023	Program Begins

The Personnel Cabinet looks forward to working with you to ensure the Governor's Minority Management Trainee Program continues to provide successful learning and development opportunities for our state employees. Any questions pertaining to the program should be directed to Syl Flores at Syl.Flores@ky.gov.