

## Safety and Health Manual

### Slip/Trip/Fall Prevention Checklist

This checklist is a helpful resource as you conduct an evaluation of a workspace to prevent slips, trips, and falls.

#### **WALKING SURFACES**

- Floors free of and frequently monitored for trip hazards, liquids/spills and debris?
- Are identified hazards immediately corrected?
- Torn carpets, broken tiles, holes in floors, or other walking surfaces properly repaired, covered or otherwise made safe?
- Are there slopes or other changes in floor level? If so, are they obvious or highlighted?
- Areas prone to slips and falls (i.e. entrance ways, dining rooms, kitchens) inspected daily?
- Water cleaned up around doors on inclement days?
- Wet floor signs utilized when mopping floors?
- Non-skid mats or flooring provided in wet areas?

#### **STAIRWELLS**

- Are stairwells free from stored items and lights in good working order?
- Are steps on stairs and stairways provided with a surface that renders them slip-resistant?

#### **OUTDOOR SPACES**

- Sidewalks, curbs, driveways and parking lots in good condition?
  - Sidewalks or other outdoor walking surfaces properly repaired, covered or otherwise made safe?
  - Parking areas evaluated regularly to identify hazardous conditions?
  - Are identified hazards immediately corrected?
  - Entrances to building(s) clear and free from hazards?
  - Pathway to dumpster clear and workers can easily place trash into dumpster? (lifting bags, no sharp edges)
- INCLEMENT WEATHER:*
- Water cleaned up around doors on inclement days?
  - Salt and/or sand available at building entrances to use in winter conditions?

#### **EQUIPMENT**

- Are sturdy ladders or step stools available and used for reaching shelved items?

#### **GENERAL**

- Do employees wear suitable footwear appropriate for their work area and the environmental conditions to/from work (i.e.: wet, icy, cold, chemicals, etc.)?
- Are spills, trash and other debris cleaned up immediately?
- Employees instructed not to run in hallways or on stairways?