

**DEI MEMO 24-03**

**To:** ICs and HRGs

**From:** Department of Employee Insurance (DEI)

**Re:** Alight Dependent Verification –Ending June 30

**Date:** May 30, 2024

The Alight Dependent Verification Audit is ending 6/30/2024.

What does this mean to you as the IC/HRG?

- a. You will no longer receive communications from us that a member is going through the audit process.
- b. You will no longer receive communications from us that a dependent has been dropped due to the audit.
- c. You must continue to upload the required supporting documentation with all qualifying events as outlined in the Administration Manual on page 11. Refer to the Dependent Eligibility chart for required supporting documentation.
- d. You should ensure members are only covering eligible dependents. We appreciate the partnership and trust you to make us aware if someone is trying to fraudulently add a spouse or child who is not eligible.

What does this mean to the member?

- a. Members are responsible for enrolling only dependents who meet the dependent eligibility requirements as set forth by the plan.
- b. Members will no longer be required to submit verification documentation to Alight. **You must continue to submit supporting documentation for QEs** as outlined in the Administration Manual.

Although the dependent verification process through the current vendor is ending 6/30/2024, we will pursue other avenues for verifying dependent eligibility in the near future.