



KENTUCKY PERSONNEL CABINET

KENTUCKY EMPLOYEES' HEALTH PLAN
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FRANKFORT, KENTUCKY 40601
WWW.KEHP.KY.GOV



HRG MEMO 16-09

TO: KEHP Human Resource Generalists (HRGs)

FROM: Department of Employee Insurance

RE: Open Enrollment Plan Year 2017

DATE: August 24, 2016

The Department of Employee Insurance is working to make this another successful Open Enrollment for our HRGs and members. Although many details are not final, we do have some information that we can share for your planning purposes.

Open Enrollment for the 2017 plan year is October 10 through October 24, 2016 and is mandatory for all members.

Active, Mandatory Enrollment

An active enrollment means that it is **mandatory for everyone who is eligible for health insurance coverage to enroll** in a health insurance plan or waive coverage by the October 24 deadline. Additionally, if members want a Healthcare or Dependent Care Flexible Spending Account (FSA) for 2017, they must make their election during Open Enrollment.

If an eligible member does not enroll in a health plan option or waive coverage by the October 24 deadline, they will automatically default into the Standard PPO plan at the same coverage level as their 2016 plan (for example: single, couple, parent plus, or family).

Open Enrollment Training

We have several opportunities for you to participate in a webinar for Open Enrollment training. Kimberly Dennis will send out invites soon so watch your inbox and register for the one that best suits your schedule.

Sept 15 th	1:30-4pm
Sept 20 th	9-11am and 1:30-3:30pm
Sept 22 nd	9-11am and 1:30-3:30pm
Sept 27 th	9-11am and 1:30-3:30pm

Benefit Fairs

Benefit Fairs start on October 3 and end on October 14. See the attached schedule for the fair closest to you. We are very excited again to offer web enrollment kiosks at all locations. This has proven to be a beneficial service and we encourage you to get the message out to your members to stop by for one-on-one assistance with enrolling.

As more information becomes available, we will send out Open Enrollment updates.