

The Official Newsletter for State Employees

July 2023

Featured News

Message from Governor Beshear

"I am so happy that eligible state employees are set to see a well-deserved 6% salary increase, effective this Saturday. This was a pay increase I fought hard for, and I was glad the General Assembly agreed. Each and every day, you show a commitment to building a better Kentucky for all those we serve – and I am grateful. Thank you." –Gov. Andy Beshear

What's in this edition?

- Salary Increase Reminder
- KyLEAD Keynote Speaker Reveal
- Governor's Ambassador Awards Recap
- Merit System Updates
- Personnel Cabinet App Updates
- LivingWell Promise & Health Clinic Information
- Kentucky Deferred Comp
- Performance
 Management Reminder
- Updated Management Training Curriculum
- New KEAP Webinar
- State Holidays



As a reminder, effective July 1, 2023 and pursuant to House Bill (HB) 444, eligible state employees will receive a 6% salary increase based on their current monthly salary or hourly rate. This is not to be confused with an annual increment. An example is provided below:







This means that over the course of twelve months, a current annual salary of \$31,460.40 will increase by \$1,887.84, for a new annual salary of \$33,348.24.

When will the salary increase be received?

The salary increase is effective July 1, 2023, and it will be reflected in the pay received on Friday, July 28, 2023 (for the pay period of July 1-15, 2023).

Who is NOT eligible?

- Interim employees
- Day Laborers
- KRS Chapter 16 employees within the Trooper and Commercial Vehicle Enforcement (CVE) Officer series*
- Department of Corrections and Department of Juvenile Justice employees as identified in Senate Bill 162**

Any questions pertaining to your eligibility or non-eligibility for the salary increase should be directed to your agency Human Resources (HR) office.

*These employees will receive a salary increase in compliance with KRS 16.052. **Information is forthcoming from the Justice & Public Safety Cabinet.

- ERG Program Updates
- GSC Upcoming Training Opportunities
- Summer Safety Tips



Get Started on MyPURPOSE Today!

- Access over 2,000 online training courses and webinars.
- Connect with team members virtually.
- Apply for career opportunities.

CLICK HERE TO ACCESS
PERSONNEL EVENT
CALENDAR

BLOOD DONATIONS NEEDED!

Click here for Blood Donation Information





#KyLEAD2023 | kylead.ky.gov

KyLEAD Keynote Speaker: Natasha Bowman

Time is running out to purchase tickets for the 2023 KyLEAD conference! For only \$25, you will hear from an all-star lineup of guests including keynote speaker Natasha Bowman, UK Women's Basketball Coach Kyra Elzy, NASA Science (yes, *that* NASA!) Deputy Associate Karen Flynn, and so many more!

We could not be any more excited about this year's conference! Learn more & get your tickets now at kylead.ky.gov.

Click the video below to hear a message from our keynote speaker.



NATASHA BOWMAN KEYNOTE SPEAKER



2023 Governor's Ambassador Award Winners

Congratulations to our 2023 Governor's Ambassador Award winners! This year, the Personnel Cabinet received 176 nominations, including 2,028 state employees, for the awards which celebrate community service and volunteerism, courage,

customer service, leadership, professional achievement and teamwork.

<u>Click here</u> to read more about the winners and their remarkable achievements.

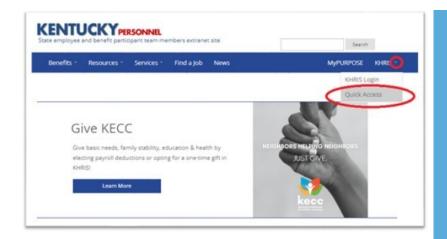


Please be advised that Senate Bill (SB) 153 was passed by the General Assembly during the 2023 session in an effort to modernize the Commonwealth of Kentucky's merit system, which has not been substantially updated since the 1980s. The revised legislation and statutory changes took effect on June 29, 2023. You can review the full chapter of statutes at KRS Chapter 18A. You may also see the contents of the SB 153 amendments here. Some key changes include the following:

- KRS 18A.095 has been amended to detail specific types of actions that are appealable to the Personnel Board;
- To expedite the appeals process, appeal periods are now thirty (30) days, instead of the previous appeal period of sixty (60) days;
- To expedite hiring, the required minimum period for job vacancies was reduced from ten (10) days to five (5) days, although agencies may post vacancies for longer periods. If you are interested in applying to a KRS Chapter 18A job posting, please do so in a timely manner, so you do not miss out on any advancement opportunities!
- In order to qualify as a "career employee," five (5) of the sixteen (16) years of Executive Branch state government service must have been served in the KRS Chapter 18A classified service.

We encourage you to review the above links to ascertain each of the changes to KRS Chapter 18A. If you have any questions about the statutory changes, please contact your agency Human Resources Office.

Personnel Cabinet App



We are excited to announce that the Personnel Cabinet is working to bring a new app experience to our employees! In the meantime, while the app is unavailable, we have added the *Quick Access* link to the Personnel Cabinet's employee website that was previously available on the app to get "quick access" to your most recent salary statement information. See above!



Did you know that Commonwealth employees who are eligible to participate in the Kentucky Employees' Health Plan (KEHP) can utilize the LivingWell Health Clinics for free? There are four clinic locations in Frankfort, and virtual telehealth services are available too! The clinics offer annual physicals, allergy shots, biometric screenings, immunizations, preventive health exams, and many more services.

Log in to the portal at <u>mypremisehealth.com</u> to create an account and schedule an appointment, or call one of the clinics directly.

- Mayo-Underwood: 500 Mero Street, Frankfort, 502-564-4444
- Capitol Annex: 702 Capitol Ave., Frankfort, 502-564-3333
- 300 Building: 300 Sower Blvd, Frankfort, 502-564-3444
- Cabinet for Health & Family Services: 275 East Main, Frankfort,502-564-5555









At KDC, we are proud employees of the Commonwealth of Kentucky team, too, and we couldn't be more thrilled about the upcoming salary increase set for July. As fellow employees, we understand the excitement and opportunities that come with a boost in your paycheck, so let's explore ways to make the most out of this financial windfall.

Just like last year, we want to remind you of the importance of "paying yourself first." Setting aside even a small portion of your salary increase for your retirement savings can make a substantial difference in achieving your long-term financial goals.

Log in to your account at <u>kentuckydcp.ky.gov</u> or call KDC at 1-800-542-2667.



July 5th all 18A Classified employees, who are performance eligible, will receive a Mid-Year Interim Review task in *My*PURPOSE. Employees are encouraged to participate; this is your opportunity to provide feedback on work accomplishments by completing your Self Review!

You may revisit the online tutorial, *Guide to Performance Management*, in *My*PURPOSE for a refresher. For questions or assistance, please contact your agency Performance Management Administrator. For assistance in troubleshooting access to *My*PURPOSE, please see the system requirements here.



Training for Executive Branch Supervisors

The Personnel Cabinet is proud to present the updated Executive Branch Management Curriculum, available now within <u>MyPURPOSE</u>. This curriculum covers the extensive regulatory framework in which the Commonwealth complies and focuses on the most important statutes, regulations, policies, procedures, and best practices. By completing this curriculum, participants should be able to:

- Effectively manage the performance and behavior of employees,
- Understand the importance of creating a culture of belonging,
- Identify and discuss behaviors that contribute to a productive work environment, and
- Implement leadership techniques to earn the trust and respect of employees

The Executive Branch Management Curriculum is recommended for all supervisors employed by the Commonwealth of Kentucky as well as any employee who is preparing for a position in a supervisory classification.



New KEAP Webinar!

KEAP is excited to announce their new webinar titled "Burnout Prevention" which will be taking place on July 19th.

Burnout takes a toll on individuals, work groups, and families. It is more complex than you might think. This workshop looks at the causes, the symptoms, and the strategies to address burnout.

Register for this webinar at mypurpose.ky.gov!



2023 Holidays for State Personnel

State offices shall be closed and state employees shall be given a holiday on the following days:

Monday, September 4 - Labor Day

- Friday, November 10 Veterans Day
- Thursday & Friday, November 23, 24 Thanksgiving
- Monday & Tuesday, December 25, 26 Christmas
- Friday & Monday, December 29, January 1 New Year's



Employee Resource Groups (ERGs) Gather to Discuss Leadership and Best Practices

Representatives from the Asian-American/Pacific Islander, Veterans, and Women's R.I.S.E. ERG recently met at the Salato Wildlife Center to participate in a group discussion and learn more about ERG best practices. A big thank you to the Kentucky Department of Veteran Affairs, the Salato Wildlife Center, and ERG Executive Sponsors Commissioner Whitney Allen (AAPI ERG) and Deputy Secretary Keith Jackson (Veterans ERG) for hosting and supporting the event.

For more information on our ERGs and how to join, please visit https://extranet.personnel.ky.gov/Pages/erg.aspx.



Governmental Services Center Upcoming Training Opportunities

July 6: GSC Virtual Classroom: Brainstorming

July 12: GSC Virtual Classroom: Managing Relationships at

Work: Understanding Your Social Style

July 26: GSC Virtual Classroom: Managing Relationships at

Work: Adapting Your Social Style

August 2: GSC Virtual Classroom: Leadership Basics

August 16: GSC Virtual Classroom: Leadership Roles

August 23: GSC Virtual Classroom: Customer Service

August 30: GSC Virtual Classroom: Leadership Communication

September 6: GSC Virtual Classroom: Personal Accountability

All classes are from 10:00 A.M. - 12:00 P.M.

Additional offerings will be added as registration requires.

Register now at mypurpose.ky.gov!



Summer Safety Tips

For many of us, summer is a time to get outside and go for a swim or hike. The State Safety program wants to remind us all to enjoy ourselves safely so that an unexpected injury doesn't ruin a good time. Please see the below guidance from the Centers for Disease Control and Prevention and National Safety

Council for precautions and safety tips.

CDC's Eight Tips for a Healthy Summer

About the Personnel Cabinet

The Personnel Cabinet provides leadership and guidance to: attract, develop, motivate and retain a talented, diverse workforce; foster an understanding of and adherence to regulatory requirements; and create a positive, supportive work environment that values all employees.

The Personnel Cabinet is located at 501 High Street, Frankfort, KY 40601 Normal business hours are from 8 a.m. to 4:30 p.m.

EEO Statement

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.

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