

September 2020



Featured News



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#TOGETHERKY

Kentucky COVID-19 Updates

Kentuckians are being encouraged to #MaskUpKy, and as state employees we are to be the example. So remember to mask-up when in public spaces and continue practicing safe social distance to prevent the spread of COVID-19 within the workplace.

Coming soon...the Personnel Cabinet will be releasing a comprehensive resource guide, "*COVID-19 and Beyond*" to provide state employees and employers with current policies and procedures, physical and mental health tools, resources for state employees with children and more.

Request Absentee Ballot

Governor Beshear would also like to remind voters they now can go to <u>GoVoteKy.com</u> to request an absentee ballot for the Nov. 3 general election, if concerned about COVID-19 and voting.

Kentuckians have more options than ever to vote in the Nov. 3 election including absentee voting those concerned about their health and three weeks of early voting. They can find out more <u>here</u>.

COVID-19 Testing

Testing is being provided for state employees and contractors through a partnership with First Care Clinics. Employees and contractors can receive COVID-19 testing at any of the 13 First Care Clinics' testing sites throughout the state or the drive-thru testing site located at the Sower Building in Frankfort.

The remaining testing dates below have been adjusted to 3-day sessions. With supervisor prior-approval, all Executive Branch state employees will be given up to two (2) hours, with reasonable drive-time, to register for and complete their test at any of the locations:

- Connect with team members.
- Apply for career opportunities.



Download the app!

- Quick access to benefits, careers, pay and other employment resources.
- Receive instant notifications during emergency situations.
- Stay in the know with the latest employee news.

Testing Dates For State Employees and Contractors

October 20-22 November 17-19 December 15-17

COVID-19 Hotline (800) 722-5725



Give Back, Improve Lives...Strengthen Kentucky!

The 2020 Kentucky Employees Charitable Campaign (KECC) kicked off August 19!

The KECC is an easy way for you to support Basic Needs, Family Stability, Education, and Health to promote individual and family success. Whether you give by payroll deduction to one of these four Impact Areas or to the charity of your choice, give to your cause through the campaign. Giving during KECC ensures your donation is doing the most good for the most Kentuckians all year long.

If you missed the kick off event on Facebook Live, click here to <u>watch</u> <u>the 2020 Campaign Video</u> featuring the 2020 Campaign Chair, Rocky Adkins.

Click here to view the 2020 KECC information sheet

Whether you give to one of the four Impact Areas or the charity of your choice -give to your cause through your campaign. It's your choice with KECC. Login to <u>KHRIS</u> and direct your gift to the proven Impact Areas of **Basic Needs**, **Family Stability**, **Education**, and **Health**. Make a lasting change in your community.

Learn more at KECC.org and follow KECC on Facebook and Twitter!

BLOOD DONATIONS NEEDED!

CLICK HERE FOR

PERSONNEL EVENT

CALENDAR

Click here for September Blood Donation Information



Nominations Open for 2020 Anderson Laureate Award

We are excited to announce that the Kentucky Personnel Cabinet is now accepting nominations for the prestigious Charles W. Anderson Laureate Award.

This award recognizes the achievements of Kentuckians who have made significant contributions to promoting equal employment opportunities, pioneered diversity

initiatives or have made significant contributions to the advancement of minorities.

The Anderson Award will be presented during the 2020 Governors Conference on Leadership, Equality, Accessibility and Diversity (KyLEAD) that will be held on November 18-19, 2020.

Since 1989, the Laureate Award has been presented to 70 recipients, including, Gov. Steven Beshear, Whitney M. Young Jr. and Muhammad Ali. <u>Click here to view full list of recipients</u>.

<u>Click here to learn more about the Charles W. Anderson Laureate</u> <u>Award, award criteria and how to submit a nomination.</u>

Please submit your nomination by <u>September 30</u> for consideration.



Meet 1-on-1 with Kentucky Employee Assistance Program (KEAP) Counselors

KEAP is excited to announce Virtual Appointments! This opportunity gives you a chance to meet one-on-one with KEAP counselors. This opportunity also provides onsite critical incident/grief response services remotely from the comfort of your own home. <u>Click here for more details on KEAP's Virtual Appointments</u>



Learn more about <u>Suicide Prevention</u> in the workplace from the Kentucky Employee Assistance Program.



NOW Seeing Patients!

UK Healthcare Integrative Medicine and

<u>Health</u> is now seeing patients again! Acupuncture is a form of alternative pain management that's only covered by KEHP if provided at UK.

KEHP members can receive up to a maximum of 13 visits, based on the member's treatment plan, between July 1 and December 31, 2020. No physician referral is needed.

Call <u>UK Healthcare Integrative Medicine and Health</u> at 859-323-HEAL (4325).



NEW! The Governmental Services Center Launches First Virtual Curriculum

The Personnel Cabinet is excited to announce the Governmental Services Center (GSC), a new office that provides training and development opportunities to Kentucky state employees. They offer classroom and online training opportunities to state employees, managers and state agencies.

GSC will be launching their first virtual curriculum, "Conflict Management."

This curriculum will combine e-learning courses, virtual classrooms, and individual assignments to bring participants a comprehensive review of conflict within the workplace.

Coming soon..."*Working with You is Not Working for Me*," a new virtual classroom session.

If you are tasked with developing training for your agency, GSC will be offering a series of virtual Train-the-Trainer courses. Trainers will learn how to transition their classroom offerings into a virtual environment. Discover the tools available to keep your learners engaged. Contact <u>Beth Cram</u> or <u>Jessica Wolfe</u> for more information.

Our highlighted course for September in CommonwealthU is "ADA Compliance - Creating Accessible Files In The Microsoft Office Suite And Adobe." This course teaches users the importance of ADA compliance when creating documents.

Look for additional updates on these courses from your agency's training administrator or watch for them in <u>MyPURPOSE</u>!

Embracing Diversity and Strengthening Communities for a Better Kentucky

Tickets ON SALE, Sept. 15: Reserve Your Spot at the 2020 KyLEAD Virtual Conference!

We are excited to announce that registration and ticket sales for the 2020 Governor's Conference on Leadership, Equality, Accessibility and Diversity (KyLEAD) will begin on September 15!

Get your ticket for the two-day virtual conference happening on Nov. 18 and 19. This will be a valuable professional development opportunity for both public and private employees and students.

This year's event will be accessible from any digital device, featuring powerful keynote speakers, expert panelists and other resources related to best practices surrounding diversity, hiring, ethics and leadership. Join us online on November 18 and 19!

<u>Click here to visit the KyLEAD site for updates or to purchase your</u> <u>ticket after Sept.14</u>



Living Well Promise Deadline Extended to Sept. 14

The Living Well Promise deadline has been extended to **September 14**. You still have time to fulfill your LivingWell Promise and earn premium discounts up to \$480 for 2021.

It's easy! All you have to do is...

- take a quick 10-minute online health assessment at KEHPlivingwell.com or
- get a biometric screening from your doctor, health department or retail clinic.

If you waive health insurance, you aren't required to complete the Promise, but if you do, you will earn StayWell rewards!

If you have any questions contact the StayWell HelpLine at 866-746-1316 or email <u>KEHPlivingwell@staywell.com</u>



Congratulations to the 2020 Best of Kentucky IT Award winners!

The 20th annual Kentucky Digital Government Summit and the first-ever virtual summit was held September 1st and 2nd. The annual KY Digital Summit is always a great opportunity to discuss the most important technology

challenges facing government today and recognize the year's Best of Kentucky IT Award winners. **Congratulations to all of the 2020 Best of Kentucky IT Award winners!** <u>*Click here to view acceptance video*</u>

Visionary Award: David Carter, CISO Commonwealth Office of Technology

Through the execution of the Office of the CISO strategic plan, under David Carter's leadership, the Commonwealth Office for Technology has completed activities that have made great contributions to the security and operational integrity of the Commonwealth computing environment. When combined, these accomplishments represent a tremendous reduction in risk around the confidentiality, integrity and availability of the systems that empower agencies to deliver goods and services to the citizens of the Commonwealth.

Best Applications Serving the Public: Medicaid Partner Portal Application

The Cabinet for Health and Family Services developed the Kentucky Medicaid Partner Portal Application (KY MPPA) entirely in-house.

Partner Portal streamlined and automated paper-based provider enrollment and maintenance requests. The KY MPPA has received nearly 150,000 enrollment applications to date, and the efficiency of the application has skyrocketed productivity. The time to complete an enrollment application improved from six months to between 10-15 business days.

Best IT Collaboration Among Organizations: State School Security Marshal

The Department of Criminal Justice Training partnered with the Kentucky Department of Education, the Cabinet for Health and Family Services and the Commonwealth Office of Technology to implement a new program for school safety, which was mandated by legislation. Working through 50+ points of law, the team successfully rolled out an application as well as mobile devices for use by local marshals. The cross-agency collaboration enabled marshals to quantify risk for every public school within the Commonwealth.

Best IT Security Innovation: New Email Security Framework

The Commonwealth Office of Technology implemented several tools and policies as part of the new Email Security Framework to establish a multi-layer threat-protection system. The Commonwealth now blocks 80% more malicious emails than before, meaning 99.8% of threats originating from emails are now filtered out before they arrive in a user's inbox. If any malicious emails evade detection and get delivered to user inbox then the newly implemented TRAP solution can quickly find and extract those emails. With this process, incident response time has been reduced from 2+ hours to 10 minutes to clean infected mailboxes.

Most Innovative Use of Technology: Kentucky Personnel Cabinet – *My*PURPOSE/*My*PERFORMANCE

For the last 39 years, employees and managers across the Commonwealth have been bound by a rigid, manual paper process for evaluating employee performance. With *My*PERFORMANCE, automated workflows between employees and managers allow for online collaboration of performance goals and competencies. Leveraging integration with the other *My*PURPOSE talent management functions, the system fosters employee growth through professional learning and development opportunities and allows for feedback from peers and managers to support the employees' progress toward their performance goals.

About the Personnel Cabinet

The Personnel Cabinet provides leadership and guidance to: attract, develop, motivate and retain a talented, diverse workforce; foster an understanding of and adherence to regulatory requirements; and create a positive, supportive work environment that values all employees.

The Personnel Cabinet is located at 501 High Street, Frankfort, KY 40601 Normal business hours are from 8 a.m. to 4:30 p.m.

EEO Statement

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, martial or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.

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