



November 2020



Featured News



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URGENCY

Kentucky COVID-19 Updates

Thank you for all you are doing every day to keep yourself, your co-workers and the people of Kentucky safe!

This is the deadliest time for COVID-19 in Kentucky. We announced the loss of a state employee, Timothy England, this week. He was just 60.

We are currently experiencing an escalation in COVID-19 cases and it is vital that we do our part by wearing a mask, social distancing and avoid public gatherings. We ask those in red zone counties to follow [recommendations to reduce the spread](#). This now includes Franklin County.

Fellow state employees are advised to monitor the status of the county lived and/or worked in at the following website: <https://govstatus.egov.com/kycovid19>.

All Kentuckians are also being asked, with the state experiencing record outbreaks of COVID-19 each week, to follow [guidance for Thanksgiving](#) to reduce the spread, which would reduce stress on our hospitals and save lives.

Thank you for all that you do for the Commonwealth of Kentucky, especially during these challenging times!

COVID-19 Testing

Testing is being provided for state employees and contractors through a partnership with First Care Clinics. Employees and contractors can receive COVID-19 testing at any of the 13 First Care Clinics' testing

- Apply for career opportunities.



Download the app!

- Quick access to benefits, careers, pay and other employment resources.
- Receive instant notifications during emergency situations.
- Stay in the know with the latest employee news.

sites throughout the state or the drive-thru testing site located at the Sower Building in Frankfort.

The remaining testing dates below have been adjusted to 3-day sessions. With supervisor prior-approval, all Executive Branch state employees will be given up to two (2) hours, with reasonable drive-time, to register for and complete their test at any of the locations:

Testing Dates For State Employees and Contractors

November 17-19

December 15-17

COVID-19 Hotline (800) 722-5725



Give Back, Improve Lives...Strengthen Kentucky!

Did you know? Your payroll deduction pledge can be spread over an entire year? There's no easier way to give...

- \$1 per pay period can provide a week of aquatic therapy or a virtual camp opportunity for an individual with special needs
- \$3 per paycheck can provide a cleanup kit and three cases of water during disaster relief efforts
- \$6 per pay period can provide Beginner's Balance Beam for children struggling with mobility issues
- \$25 per pay period can cover a family's cost of converting their child's wheelchair to one that will expand and fit as they grow

[CLICK HERE FOR PERSONNEL EVENT CALENDAR](#)

BLOOD DONATIONS NEEDED!

[Click here for November Blood Donation Information](#)

- \$50 per pay period can provide comfort to families and relieve a hospice patient from pain for two months

Login to [KHRIS](#) to make a pledge to the charity of your choice today!

Learn more at [KECC.org](#) and follow KECC on [Facebook](#) and [Twitter](#)!



Year-end Tasks for Employees

It's that time of year when we like to encourage employees to complete some general housekeeping tasks within KHRIS Employee Self-Service (ESS). Please log into ESS and complete the following:

- *Personal Profile*
 - Have you moved recently? Please check your home address for necessary updates. If you do make a change, please be sure to let your agency HR office know in case they need to update your taxes.
 - Check your emergency contacts. Do you need to add someone or update an existing contact's phone number?
- *Election for Online W-2*
 - Are you still receiving a paper W-2 a couple of weeks after your co-workers receive theirs electronically? If you are, this is the time to elect an online W-2. It's secure and faster than waiting for the paper version and remains available for you to access at any time.



November is National Family Caregivers Month.

Many state employees are also children of aging parents. KEAP has developed a [handbook](#) that covers many topics in the area of eldercare. Find the information you need to aid you in this crucial role.

The Kentucky Employee Assistance Program (KEAP) will offer two important webinars. Learn more in the [Events Calendar](#).

[Click here to learn more about the services KEAP provides.](#)



Free Additional Benefits with the Kentucky Employees' Health Plan (KEHP)

As part of your health insurance benefit with KEHP, you get to enjoy additional free benefits. If you are an expectant mother, you should consider enrolling in Future Moms.

Future Moms is a free, nine-month program for moms-to-be. Sign up as soon as you know you're pregnant. Call 844-402-5347, and one of Anthem's registered nurses will help you get started. You'll get:

- 24/7 phone access to a nurse coach who can talk with you about your pregnancy and answer your questions;
- Your Pregnancy Week by Week, a book to show you what changes you can expect for you and your baby over the next nine months; and
- Useful tools to help you, your doctor, and your Future Moms nurse coach track your pregnancy and spot possible risks.
- Call 844-402-5327 to learn more!



Commonwealth of Kentucky Recognized by Dave Thomas Foundation for Adoptions *Best of Industry Top 100*

Every year, the Dave Thomas Foundation for Adoption recognizes organizations with the most robust adoption benefit programs. The 14th annual **Best Adoption-Friendly Workplaces** lists the Commonwealth

of Kentucky was recognized for having the best overall adoption benefits within the Government Industry.

The Dave Thomas Foundation for Adoption is a national nonprofit public charity dedicated exclusively to finding permanent homes for the more than 150,000 children waiting to be adopted in North America's foster care systems.

[Click here to learn more about adoption benefits available to Kentucky state employees.](#)



REMINDER: Managers...employees need your approval!

As learning opportunities continue to rise in our virtual world, employees need your approval to attend or receive credit.

Employees also have the ability to enter training received from other resources external to MyPURPOSE and Commonwealth U.

It is up to you, as the manager, to approve these learning events. [Click here to learn how to ensure these completions are reflected on the learner transcript!](#)



Kentucky Retirement Systems

The Personnel Cabinet is now providing work email addresses as part of their monthly retirement reporting. KRS will update your contact information to include your work email address if you do not have a valid email address associated with your retirement account.

You can review and change your email address with KRS anytime using our Self Service website at MYRETIREMENT.KY.GOV.



About the Personnel Cabinet

The Personnel Cabinet provides leadership and guidance to: attract, develop, motivate and retain a talented, diverse workforce; foster an understanding of and adherence to regulatory requirements; and create a positive, supportive work environment that values all employees.

The Personnel Cabinet is located at 501 High Street, Frankfort, KY 40601
Normal business hours are from 8 a.m. to 4:30 p.m.

EEO Statement

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.

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