

June 2020



Featured News



Kentucky COVID-19 Updates

Your health and well-being as a state employee is a top priority, especially as we gradually transition from "Healthy at Home" to "Healthy at Work."



MyPurpose Get Started Today!

 Access over 2,000 training courses and webinars. State government has taken several steps to protect you as a valued state employee and prevent the spread of COVID-19 within state offices, including but not limited to the following:

- Employees will be required to wear a mask when present in Executive Branch buildings/offices and in state vehicles, where another employee is present.
- Employees and visitors must be screened for COVID-19 symptoms before they enter Executive Branch buildings/offices. Screening procedures will consist of temperature checks and answering health questions related to the symptoms of COVID-19.
- To ensure adequate spacing between employees at facilities, government offices and agencies will ensure that no more than 50% of employees are physically present in the office at any given day and no more than 33% of the occupational capacity of the facility.

TESTING

State employees returning to work on-site at state-owned or stateoperated facilities are also <u>highly encouraged</u> to get tested for COVID-19. **Initial tests only** will be paid for by the Commonwealth of Kentucky, but it will be the employee's responsibility to schedule.

Click here for more details about testing locations for state employees

For the most accurate and up-to-date on Kentucky COVID-19 info, visit <u>kycovid19.ky.gov.</u>

COVID-19 Hotline (800) 722-5725



Kentucky Primary Election, June 23

In response to the State of Emergency declared regarding the COVID-19 pandemic, voters will be able to vote absentee by mail or hand-delivery,

vote early in-person the two weeks before election day, or in-person on election day, but are strongly encouraged to vote absentee if possible. <u>Click here to request absentee ballot</u>.

All employees entitled to vote, who are otherwise scheduled to work during the hours that the polls are open, and who request leave in advance, shall be granted up to four (4) hours of voting leave (VOTE) to cast their votes in person. <u>Click here for voter leave</u> <u>details.</u>

- Connect with team members.
- Apply for career opportunities.



Download the app!

- Quick access to benefits, careers, pay and other employment resources.
- Receive instant notifications during emergency situations.
- Stay in the know with the latest employee news.

June Events Calendar



COMING SOON: Mid-year Interim Review!

Mid-year interim reviews will cover periods Jan.1 - June 30 and **must be completed no later than July 31.**

Employees and managers/evaluators will be assigned corresponding tasks within MyPURPOSE on July 1.

Click here to access the performance management resources.



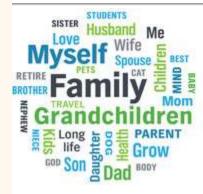
Payroll Deferral

Since 2012, the Budget Bill has mandated that the regular payroll for June 30^{th} not be issued prior to July 1^{st} .

Therefore, please be advised that the pay you would have

received on Tues., June 30 will be received on Wed., July 1.

<u>Click here for more information, including Frequently Asked</u> <u>Questions</u>



LivingWell Promise Deadline Extended, Aug. 14

The LivingWell site is currently offline as they work to introduce new security enhancements to the site. Additionally, the upcoming LivingWell Promise deadline of July 1 has been extended to August 14 to

complete either your biometric screening or health assessment.

In the meantime, if you're looking for well-being content and resources, <u>click here for the StayWell Health Library</u>. No log-in needed.

If you have any questions, please contact the KEHP HelpLine at KEHPlivingwell@staywell.com or 1-866-746-1316.

KEAP Webinars

- <u>June 3 Happiness at</u> <u>Work (for Employees)</u>
- <u>June 5 Happiness at</u> <u>Work (for Supervisors)</u>
- <u>June 11 Depression</u> <u>Relapse Prevention</u> <u>(Part 1 of 3)</u>

BLOOD DONATIONS NEEDED!

Click here for June Blood Donation Information



Kentucky Employees' Health Plan (KEHP) COVID-19 Extension

The KEHP will pay 100% for inpatient and outpatient services related to COVID-19 treatment for in and out-of-network providers.

Members will have zero cost share when these services are billed with a COVID-19 diagnosis. This additional coverage is in effect January 1 through December 31, 2020.

Services must be submitted by your provider with a COVID-19 diagnosis. You won't pay anything out of pocket for in-patient or outpatient treatment.

Click here to view expanded coverage memo

More information is available at kehp.ky.gov.



June Recommended MyPurpose Courses

In lieu of in-person workshops, the Office of Diversity, Equality and Training (ODET) has curated some of the most recommended online professional development opportunities available to all employees and supervisors. <u>Click</u>

here to view "55 Recommended CyberU Courses"

Below are two recommended courses for June!

- Diversity Made Simple
- Diversity Made Simple for Managers

SUMMARY: Both courses discuss inclusion and how to appreciate every employee's unique talent. It encourages active involvement of all people and finding common ground among employees. These courses address the benefits of different perspectives and how it contributes to the success of the overall organization.

Click here to access MyPURPOSE and get started!



Governor's Ambassador Award Nomination Deadline Extension

During these unprecedented times, we recognize state employees are working diligently to serve the commonwealth in the fight against COVID-19.

As a result, the deadline to nominate a state employee for a 2020 Governor's Ambassador Award has been extended to **June 30**.

This is the perfect opportunity to recognize any state employee who has gone above and beyond to be of service to Kentuckians, especially as we combat the coronavirus.

Current employees or employees who have served within the past 12 months are eligible. All three branches of government are included.

Click here to submit a nomination



Kentucky Retirement Systems Communications Change: Members Asked to Update Contact Info

Employees are being asked to review their contact information on the <u>KRS</u>

website's 'Member Self Service' section.

Future KRS communications will be distributed electronically, therefore members are being asked to ensure KRS has an updated and accurate email on file for all members.

Click here for Kentucky Retirement Systems contact info

About the Personnel Cabinet

The Personnel Cabinet provides leadership and guidance to: attract, develop, motivate and retain a talented, diverse workforce; foster an understanding of and adherence to regulatory requirements; and create a positive, supportive work environment that values all employees.

The Personnel Cabinet is located at 501 High Street, Frankfort, KY 40601 Normal business hours are from 8 a.m. to 4:30 p.m.

EEO Statement

The Commonwealth of Kentucky does not discriminate on the basis of race, color, religion, sex, national origin, sexual orientation or gender identity, ancestry, age, disability, political affiliation, genetic information, or veteran status in accordance with state and federal laws.

CONTACT US



STAY CONNECTED:

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