



August/September 2021



Featured News



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MyPURPOSE Today!](#)



**YOUR SHOT OF
HOPE
IS AS CLOSE
AS YOUR PHONE**

Use your mobile phone camera to scan the QR code, find a COVID-19 vaccine location near you and schedule your appointment.



GET THE VACCINE FACTS:
KYCOVID19.KY.GOV | 855-598-2246 | TTY 855-326-4654

Team Kentucky,

This summer, we've seen the highly contagious COVID-19 delta variant spread quickly among unvaccinated Kentuckians. Our COVID-19 hospitalizations are now at a record high, and some of our hospitals are even running out of beds as they struggle to keep up with new patients who need life-saving care. This is a truly frightening moment, but we know exactly what we need to do to get out of it: get more people vaccinated and mask up indoors.

The delta variant is sending more young, healthy people, even our kids, to the hospital than any previous COVID-19 variant. Our health care heroes and fellow Kentuckians need our help.

That's why the Commonwealth of Kentucky remains committed to limiting the spread of COVID-19, and ensuring the health and safety of our state employees through the "Healthy at Work" initiative, which

- Access over 2,000 online training courses and webinars.
- Connect with team members virtually.
- Apply for career opportunities.



Download the app!

- Quick access to benefits, careers, pay and other employment resources.
- Receive instant notifications during emergency situations.
- Stay in the know with the latest employee news.

includes granting paid leave for: COVID-19 testing; vaccination appointments; and as a reward after employees have been vaccinated.

Thank you for your work serving Kentuckians and for doing your part to yourselves and all of our people safe.



COVID-19 Testing and Vaccinations

Please be advised that the following incentives are available to Executive Branch state employees:

1. **TESTING:**

- With prior supervisor approval, employees will be permitted to use up to two (2) hours of scheduled work time to obtain testing for COVID-19.
- Proof of testing will be required.

1. **VACCINES:**

- With prior supervisor approval, employees will be permitted to use up to two (2) hours of scheduled work time to obtain each of the COVID-19 vaccines. Depending on an employee's daily schedule, employees will also be permitted to use up to 7.5/8.0 hours of leave for recuperation from any side effects that may occur.
- Employees may receive one (1) additional day of annual leave with proof of vaccination (single dose or first dose in a series). This new incentive applies to all active, permanent, full-time, and part-time Executive Branch employees who receive or have already received the vaccination on or since December 1, 2020. Proof of vaccination (COVID-19 Vaccination Record Card) will be required.

Employees will receive further communication from their respective agency Human Resources (HR) office regarding the process for requesting the annual leave award and the submission of vaccination/testing proof; however, please note that EVNT is the timecode that should be used for all approved time reporting. **Employees should expect a reasonable amount of processing time for this annual leave to be awarded and manually added to their annual leave balance.**

[CLICK HERE FOR
PERSONNEL EVENT
CALENDAR](#)

**BLOOD DONATIONS
NEEDED!**

[Click here for September
Blood Donation Information](#)

Any questions related to these incentives should be directed to the agency HR office.

Thank you for your work serving Kentuckians and for doing your part to yourselves and all of our people safe.



Face Covering Policy

As part of the continuing COVID-19 “Healthy at Work” initiative, the Commonwealth of Kentucky remains committed to limiting the spread of COVID-19

and ensuring the health and safety of our state employees.

Accordingly, employees, regardless of vaccination status, will be required to wear a face covering when present in Executive Branch buildings/offices and in state vehicles, where another employee is present. This policy will be continually monitored, re-evaluated, and revised, if necessary.

[Click here to view Personnel Memo](#)



September is National Suicide Prevention Month

It's a time to remember those affected by suicide, to raise awareness, and to focus efforts on directing treatment to those who need it most.

Suicidal thoughts are a symptom, just like any other — they can be treated, and they can improve over

time. If you need to talk to someone immediately, contact Lifeline at 800-273-TALK. To get connected to a mental health professional for ongoing treatment, contact your [Employee Assistance Program](#).



Upcoming Virtual Trainings presented by the Governmental Services Center

The Governmental Services Center is the training and development office for Kentucky state employees. We partner with agencies in helping them develop their employees.

State government offers classroom and online training opportunities to state employees, managers and state agencies.

Join any of the FREE training opportunities listed below:

September 7 - GSC Virtual Classroom: Hiring Process Part 3

September 8 - GSC Virtual Classroom: What is Discipline

September 22 - GSC Virtual Classroom: Documentation for Supervisors

September 28 - GSC Virtual Classroom: Hiring Process Part 1

**All classes are from 10:00 a.m. - 11:30 a.m.*

Visit [MyPurpose](#) to enroll TODAY!



Kentucky Public Employees' Deferred Compensation Authority wins 2021 National Association Government Defined Contribution Administrators Leadership Recognition Award

Kentucky Deferred Compensation (KDC) is the proud recipient of the Leadership Recognition Award acknowledging the brightest ideas and most innovative solutions from across the public sector defined contribution industry.

The award presented by the National Association of Government Defined Contribution Administrators (NAGDCA), is the premier professional organization of public employer-sponsored deferred compensation and defined contribution plan administrators.

Projects and campaigns were reviewed by the 2021 NAGDCA Awards Committee and judged on originality and measurable results.

KDC's submission, *Investing in our Investors* won in the category of Plan Design & Administration. This investment redesign project focused on simplifying the investment lineup to meet all participants' needs, reducing participant fees and improving all participants' Financial Wellness.

NAGDCA will recognize the 2021 Leadership Recognition Award winners on Sept. 16 during a virtual presentation at their annual conference.

To learn more about NAGDCA, KDC's submission and other winners [click here](#).



The Social Security elections you make can have a profound impact on your overall retirement. That's why KDC and Nationwide® have partnered together to share important information you should know before selecting your Social Security benefits. Join us to learn:

- **How your benefits are calculated**
- **The consequences of filing early**
- **Tax considerations**
- **The value of discussing Social Security with your Retirement Specialist**

KDC is attached to the Personnel Cabinet and was created by statute to provide a supplemental retirement savings plan for Kentucky State, education and local government employees.

[Social Security — September 15, 2021 at 11:00 a.m. - 12:00 p.m. EST](#)

[Register here](#)



Project CARAT Reutilizes Donated Medical Equipment, Assistive Technology for Kentuckians in Need

To improve the health and quality of life for individuals with disabilities in Kentucky, Project CARAT has established an AT/DME reutilization program. The program takes in used donated medical equipment, refurbishes and sanitizes it, and redistributes it to individuals who need it at no cost to the individual.

Many people in Kentucky have limited access to appropriate assistive technology (AT) and durable medical equipment (DME), such as wheelchairs, walkers and bath seats. These individuals may lack health insurance or cannot access their health insurance benefits due to high deductibles.

[Click here to access Project CARAT's request and donation portal.](#)

[Click here to access the statewide inventory](#)



Give Back: Kentucky Employees Charitable Campaign

Gov. Andy Beshear and Energy and Environment Secretary Rebecca Goodman kicked-off the 2021 Kentucky Employees Charitable Campaign (KECC) on August 23rd.

If you're not familiar with KECC, the mission is to improve lives and strengthen Kentucky communities by investing in Basic Needs, Family Stability, Education, and Health for every Kentuckian.

Why should you give? It's simple. Real improvement to Kentucky's problems in the areas of Basic Needs, Family Stability, Education, and Health cannot happen unless people take a stand. Every Kentuckian needs these core foundations to succeed.

Your community needs you. KECC is an easy way for YOU to be a part of the solution. Whether you give by payroll deduction to one of the four Impact Areas – Basic Needs, Family Stability, Education, and Health – or to the charity of your choice to promote individual and family success.

We are looking forward to working alongside you to improve lives and strengthen Kentucky communities!

[**Click here to learn more!**](#)



Finance and Administration Cabinet Launches New Website

In September, the Finance and Administration Cabinet will launch a new website featuring a modern design and improved user experience. Not only will visitors find the site more visually appealing and easier to navigate, it is also accessible via any mobile device.

Some features of the new site include:

- Access to **Forms** and **Policies** are now available on the main navigation menu, making them easily accessible from anywhere on the site.
- A new **Vendor Information page** designed to assist current and future vendors with contact information and assistance using the state's Vendor Self-Service portal.
- The Cabinet's **Department, Office** and **Division** pages include a convenient side navigation panel that displays pages found within that section of the site, making it easier to jump between related pages. Links to associated organizational units are now visible at the bottom of the page.
- The redesigned **Offices** and **Programs** sections now include a search and filter feature.

If you frequently visit finance.ky.gov for updated travel rates, contract information, forms, or policies and procedures, please update your bookmarks when the new site goes live.

DRIVER LICENSING REGIONAL OFFICES
Operated by the Kentucky Transportation Cabinet

- ✓ Online scheduling
- ✓ Visit ANY location
- ✓ 8-year card option
- ✓ REAL ID & standard options for driver licenses, permits, & IDs
- ✓ Online license renewal

visit drive.ky.gov
for more information
or to schedule an appointment

Driver Licensing in Kentucky Has a New Home!

Through a phased transition ending June 30, 2022, all Kentuckians will eventually visit Driver Licensing Regional Offices operated by the Kentucky Transportation Cabinet in targeted zones across the state to apply for or renew an operator license, permit or ID card instead of visiting the Office of Circuit Court Clerk in their county of residence. The gradual shift is more than a change in locations. It represents a new licensing model that provides Kentuckians with modern services that offer more choices in how they want to be served, including [online license renewal!](#)

[Click here to learn more about Kentucky's next level licensing here.](#)



Get Your State Employee Library Card!

Did you know that as a state employee you have access to an online database for research, access to the states library collection and have the ability to request research assistance? The Kentucky Department for Libraries and Archives is dedicated to meeting the information and training needs of all Kentucky state government

employees. Access print publications such as the Courier Journal, Herald Leader and other in-state media outlets for FREE!

[Click here to learn more!](#)

About the Personnel Cabinet

The Personnel Cabinet provides leadership and guidance to: attract, develop, motivate and retain a talented, diverse workforce; foster an understanding of and adherence to regulatory requirements; and create a positive, supportive work environment that values all employees.

The Personnel Cabinet is located at 501 High Street, Frankfort, KY 40601
Normal business hours are from 8 a.m. to 4:30 p.m.

EEO Statement

The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.

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