



Selection Panelist Conflict of Interest Statement

This form must be reviewed and signed by all selection panel members prior to participation as a selection panelist.

Vacancy Job Classification:
Position Number:

Interview Panelist Name:
Job Title:

I hereby certify the following:

- I am involved in the hiring and selection process for the above-named position.
- I understand it is my responsibility to consider the criteria established by statute and regulation during my participation in the selection of a candidate to fill the vacancy.
- I understand it is my responsibility not to discriminate against any applicant on the basis of race, color, religion, sex, national origin, sexual orientation, gender identity or expression, ancestry, age, pregnancy or related medical condition, marital or familial status, disability, veteran status, political affiliation, or genetic information in support of the Commonwealth of Kentucky's affirmative action plan and equal employment opportunity efforts.
- I have no knowledge of pre-selection of an applicant for this position, and no person has pressured me to recommend a particular applicant.
- I understand I may be called as a witness if the hiring and selection process is appealed to the Personnel Board or any court of competent jurisdiction. I agree to provide appropriate documentation for retention.
- I understand that I am prohibited from using or attempting to use my influence to benefit family members. I certify that no family member or other person of similar relationship is being interviewed for this position for which I am serving as a panelist. In the event that a family member or other person of similar relationship is selected to be interviewed, I agree to remove myself from the interview panel.
- I understand that I cannot provide a reference for any of the applicants interviewed for any vacancies for which I participate as an interview panelist.
- I understand that the hiring and selection process and subsequent discussions regarding such hiring are confidential, and I will not discuss any aspect of the process with any individual outside of the interview panel other than a member of my organization's leadership, human resources, or legal office.

I acknowledge that I have read and understand this Conflict of Interest Statement and will present any questions or concerns I have to my human resources or legal office. Any violation of this Conflict of Interest Statement will subject me to disciplinary action, up to and including dismissal.

Signature:

Date: