



Onboarding Instructions Explanation of Form Fields/Questions



Form: Race and Gender Self-Identification

1. **Gender:** Select from Female or Male.
2. **Race/Ethnicity:** Select from the following categories as defined by the Equal Employment Opportunity Commission (EEOC):
 - Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
 - White (Non Hispanic or Latino) - All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.
 - Black or African American (Non Hispanic or Latino) - A person having origins in any of the black racial groups of Africa.
 - Asian (Non Hispanic or Latino) - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
 - Native Hawaiian or Other Pacific Islander (Non Hispanic or Latino) - A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
 - American Indian or Alaska Native (Non Hispanic or Latino) - A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
 - Two or More Races (Non Hispanic or Latino) - Persons who identify with two or more racial categories named above.

Select **Submit** once finished.

After submission, this completed form will be stored under Profile/Snapshot/Documents. The data will also be visible to you after your hire date and once you receive access to the Kentucky Human Resource Information System (KHRIS) Employee Self-Service (ESS). It is stored within your Personal Profile.