



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## ADAPTIVE EQUIPMENT SPECIALIST II

Job Number: 21003604

Job Code: 12910V220316

Job Group: 1200 - ELECTRONICS AND COMMUNICATIONS

Job Established: 03/16/2022

Job Revised:

Grade: 12	Salary (MIN - MID):	<b>Special Entrance Rate:</b>
	\$16,134-\$23,901 - Hourly	<b>NONE</b>
	\$2,621.78-\$3,883.92 - 37.5 Hr. Monthly Salary	<b>NONE</b>
	\$2,796.56-\$4,142.84 - 40 Hr. Monthly Salary	<b>NONE</b>

### **PROBATIONARY PERIOD:**

This job has an initial and promotional probationary period of 6 months, except as provided in KRS 18A.111.

### **CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs advanced, specialized physical fabrication and modifications for adaptive electronic, mechanical or hydraulic equipment, including vehicle control operations. Inspects vehicles to determine the need for advanced adaptive modifications and recommends providers to complete the installation and repair. Provides training to consumers regarding the proper use and maintenance of vehicle modifications; and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

High school graduate.

#### **EXPERIENCE, TRAINING, OR SKILLS:**

Five years of experience in the field of mechanical fabrication or in the field of electronic, mechanical, assistive technology or related field.

#### **Substitute EDUCATION for EXPERIENCE:**

One of the following certifications will substitute for two of the five years of required experience: Assistive Technology Professional (ATP), American Welding Society (AWS), Certified Driver Rehabilitation Specialist (CDRS), Certified Assistive Technology Instructional Specialist (CATIS), and Assistive Technology Applications Certificate Program (ATACP). Technical training in mechanical fabrication or in electronic, mechanical, assistive technology, or a related field will substitute for one year of experience.

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

**SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Independently designs and constructs adaptive electronic, mechanical, or hydraulic equipment to meet the needs of the consumer using various machinery and tools. Independently inspects, tests, modifies, and repairs adaptive electronic, mechanical, or hydraulic equipment, including on-road and off-road vehicle control operations, using various machinery and tools. Inspects consumer vehicles to determine the need for advanced vehicle modifications. Researches and recommends providers able to carry out advanced vehicle modifications. Inspects installation and repairs completed by providers. Conducts informational training regarding the advantages of vehicle modifications. Trains consumers regarding the proper use and maintenance of vehicle modifications. Remains up to date on and ensures compliance with all national highway traffic safety and motor vehicle safety standards for vehicle modifications. Modifies existing equipment to allow for entry, exit, loading, transporting, and unloading mobility devices using various machinery and tools. Researches available modifications to best meet the needs of the consumer. Provides input in the procurement of adaptive equipment and parts needed to repair or modify existing equipment. Researches and evaluates the need to purchase available technology and road testing equipment. Maintains inventory of equipment.

**UNIQUE PHYSICAL REQUIREMENTS:**

Work involves risks inherent to using various machinery and tools and the testing of vehicle modifications.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Work is performed in a variety of settings, including in tight spaces such as inside vehicles. Travel will be required to coordinate services between customers and the agency.

**ADDITIONAL REQUIREMENTS:**

Upon employment, employees in this job classification may be required to maintain a valid driver's license and may be required to drive a licensed vehicle. This status may be necessary for the length of time in this job classification. If this is necessary, it will be listed in the specific position description for the position at issue. Applicants and employees in this job classification may be required to submit to a drug- screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*The Commonwealth of Kentucky does not discriminate on the basis of race, color, sex, disability, age, national origin, religion, sexual orientation, gender identity or expression, pregnancy or related medical condition, marital or familial status, ancestry, political affiliation, genetic information, or veteran status in accordance with state and federal laws.*